

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING**

held on

**Monday 25th September 2017 at 4.10pm
Within Waterfront Leisure Complex**

Present: Bill Hawthorne, Councillor Jim Clocherty, Councillor R Ahlfeld, Councillor Jim McEleny, Councillor Graeme Brooks, Colin Wilson, Chris Jewell & Andrew Hetherington.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager all Inverclyde Leisure, Craig Given, Finance Manager (Education and Exchequer) and Gillian Bond, Education Development Officer, Safer & Inclusive Communities both Inverclyde Council and Lesley Hallam, Minute Secretary.

ACTION

1.0a *Bill Hawthorne and Chris Jewell left the meeting.*
Appointment of Co-opted Members

Before moving to the appointment of Chair and Vice Chair it was proposed by Councillors Graeme Brooks and Ronnie Ahlfeld that Bill Hawthorne and Chris Jewell, who stood down at the AGM earlier, be re-appointed as Co-opted Members until the date of the Third Annual General Meeting following their appointment.

Bill Hawthorne and Chris Jewell entered the meeting.

1.0b **Appointment of Chair & Vice-Chair**

After each AGM, in accordance with Article 15.1 of the Articles of Association, IL is required to appoint a Chair and Vice-Chair. It was proposed by Councillor Jim Clocherty and seconded by Councillor Ronnie Ahlfeld that Bill Hawthorne be re-appointed Chair and proposed by Councillor Ronnie Ahlfeld and seconded by Chris Jewell that Councillor James Clocherty continues as Vice-chair.

2.0 **Apologies for Absence**

2.1 Apologies were received from Puneet Gupta.

3.0 **Minutes of Meeting of 24th July 2017**

3.1 The minutes of the meeting of 24th July 2017 were submitted and approved on the motion of Councillor Ronnie Ahlfeld and seconded by Chris Jewell.

4.0 **Matters Arising**

- 4.1 In response to a question from Councillor Jim McEleny regarding extending Gourrock Outdoor Pool's opening hours, the Head of Leisure & Community confirmed that a customer survey is being carried out and usage being analysed. Detailed analysis and full statistical information will be presented to the next Board Meeting.

5.0 **Financial Monitoring Report 1st April 2017 to 31st July 2017**

- 5.1 There was submitted a report dated 24th July 2017 by the Finance Manager updating Directors with information on income for the two months to 31st July 2017.
- 5.2 Directors were asked to note that a surplus position was being projected which is in line with the budget projection. The Finance Manager confirmed that total income and expenditure is in line with the budget projection and although there are some variances to the budget, this is due to the timing/phasing of the projection.
- Decided:**
- i that the Directors noted the content of the report.

6.0 **Business Plan Update**

- 6.1 There was submitted a report dated 14th July 2017 by the Chief Executive updating Directors on the areas of the Business Plan being worked on by the team and any strategic initiatives.
- 6.2 The Chief Executive advised Directors of plans to create an Xpress ladies only fitness gym, utilising industry leading technology from a company called E Gym. The gym will be situated in the underutilised area located next to the café and will operate in a 30 minute circuit style to maximise exercise intensity.
- 6.3 Directors were updated on HR, Marketing, IT, Customer Service, H & S, Health & Wellbeing, Community Halls and Pitches, Fitness Gyms & Sports Facilities and how this ties in with the Strategic Plan.
- 6.4 The Chief Executive raised the topic of the Barclay Report and the recommendation to remove non domestic rates from leisure trusts. Although he stressed that nothing has been adopted yet there might be an affect between IC and IL. Sporta Scotland will represent the views of Leisure Trusts.
- 6.5 Lengthy discussion took place regarding the bid for the provision of an indoor tennis facility. The Chief Executive commented that he was confident that an expression of interest to Tennis Scotland will be completed by October.

- 6.6 A hard copy of the newsletter was handed out to Directors for their perusal.
Decided:
i that the Directors noted the content of the report; and
ii that the Directors approved the investment into Fitness Xpress for the cost of the equipment.

7.0 Leisure & Community Facilities Update

- 7.1 There was submitted a report dated 24th July 2017 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with our Business Plan objectives.

- 7.2 The Head of Leisure provided Directors with an update on the company's operations and highlighted the following keys issues:-

- Another successful year for the Summer Playschemes was noted with over 6000 attendances recorded. The Operations Manager, (Community Facilities) is meeting with Officers from IC to discuss the Summer Playschemes going forward.
- IL Employee Training Update – 4 staff training courses have been organised including Customer Excellence, Health & Safety, CIMSPA and CMI Training.
- The annual Kilmacolm Running Festival has taken place with over 480 participants taking part.
- The Triathlon again proved popular with over 110 entries for the event.
- Noasis, a tribute to Oasis will take place within Greenock Town Hall on Friday 8th December 2017.

Decided:

- i that the Directors noted the content of the report.

8.0 AOCB

- 8.1 None.

9.0 Date of the Next Meeting

- 9.1 The date of the next meeting will be Monday 27th November 2017 which will take place at 3.30pm within Waterfront Leisure Complex.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....